

Iowa Department of Administrative Services – Human Resources Enterprise  
Classification Series Guidelines

## **Correctional Security Supervisor Series**

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### **Classes in the Series**

<u><b>Class Code</b></u>	<u><b>Class Title</b></u>
86410	Correctional Supervisor 1
86411	Correctional Supervisor 2
86415	Correctional Security Manager
86416	Correctional Security Director

### **Series Concept**

Employees in this series supervise or manage uniformed correctional officers or manage security program activities in an adult correctional facility.

### **Exclusions**

Employees who supervise/manage both treatment and security activities in an adult correctional institution.

### **Class Distinctions**

#### **Correctional Supervisor 1**

Also known by its working title of “lieutenant”, employees in this class are supervisory exempt from collective bargaining directly supervising correctional officers and assist a Correctional Supervisor 2 in handling the day-to-day security operations on an assigned shift.

#### **Correctional Supervisor 2**

Also known by its working title of “captain”, employees in the class are supervisory exempt from collective bargaining directly supervising correctional supervisors/officers and are responsible for handling the day-to-day security operations on an assigned shift.

#### **Correctional Security Manager**

Employees in this class are supervisory exempt from collective bargaining and assist the Correctional Security Director in the development of security policy (e.g., post and general orders) and overall management of a correctional institution’s security program.

#### **Correctional Security Director**

Employees in this class are supervisory exempt from collective bargaining and are responsible for the development of security policy (e.g., post and general orders) and overall management of a correctional institution’s security program.

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